



The Eastern DuPage Deanery Diocese of Joliet

Agenda

September 1st, 2016 7:00 – 9:00 p.m.

Ascension Church - 15314 Summit Ave, Oakbrook Terrace, IL 60181

PART 1 – Whole Steering Committee Working Together

- Opening Prayer – Deacon Ron Madsen
- Welcome & Introduction from Father Tom
- Quick Name & Parish Introductions
- Presentation – From Our Beginning (March 2014) to Today – Nick Simpson
- Review Steering Committee Goals & Action Plans – Deacon Ron Madsen
 - Steering Committee Action Plan
 - Local Parish Group Action Plan
- Review Communication Logistics – Michele Eichhorn
 - Calendar & Website
 - Meeting Schedule and Alternate Locations
- Marriage Enrichment – Chuck & Nancy Wallace
- Group Communication Structure and Responsibilities – Nick Simpson
- Q&A

PART 2 – Four Local Parish Groups Working Together

- Select Group Leader & Note Taker – to be turned in with your contact sheet tonight
- Review Goals
 - Large group goals – see steering committee action plan
 - Goals from last year – see your local parish group packets
 - Current local parish group goals – see local parish group action plan
- Start discussing your selection of two collaborative events for group's focus
- Assign Action Items for the Month
- Closing Prayer with the whole Steering Committee

Next Meeting at 7:00 p.m. at Ascension - Wednesday, October 5th, 2016



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Action Plan

I. GOAL: Further support parishes by continuing to develop opportunities for enrichment to aid parishes in the implementation of their pastoral plans.				
Task or Action	Next Step(s)	Results	Estimated Cost	Time Frame
Proposed Deanery sponsorship of a nationally known Catholic Youth Speaker or Christian Band	Review list of speakers, determine cost and establish date			9.16 - 6.17
Establish 3 Deanery Seminars – Proposals include: 1. Forming a Catholic Conscience in an Election Year 2. End of Life Issues 3. Future trends of Catholic Church and state of the Diocese 4. Parish Staff Retreat	Secure additional suggestions from local parish groups. Confirm with Father Tom and pastors to solidify topics and dates.			9.16 - 6.17
Suggested Monthly Meeting Topics: Evangelization Discipleship Charity Religious Education Hispanic Ministry Youth Ministry	Organize the monthly meetings: obtain speakers, etc.			9.16 - 6.17



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II: GOAL: Strengthen collaboration within local parish groups.				
Task or Action	Next Step(s)	Results	Estimated Cost	Time Frame
Develop local parish groups: Representation from each parish should consist of two deanery reps, one parish pastoral council member, and a clergy member and/or ministry leader.	Review with Pastors and Parish Council members. Once approved, attend monthly Deanery meetings and report back to the Pastor and Pastoral Council Members			9.16 - 6.17
Provide an opportunity for the local parish groups to meet after the large group Deanery meeting.	Structure the monthly meeting so the large group meets for an hour, then the local parish groups meet for an hour. This will eliminate any additional meeting nights, unless decided by the local group.			9.16 - 6.17
Review and share reports on the agreed upon collaborative events/programs within each local parish group.	Provide Deanery meeting minutes. Collect reports of the local parish groups, collate and provide to all.			9.16 - 6.17
Encourage groups to continue recruiting new parish reps to provide continuity.	Pastor invitation or personal invitation by present reps.			9.16 - 6.17



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Action Plan

III: GOAL: Enhance communication with parishioners/staff about the Deanery.				
Task or Action	Next Step(s)	Results	Estimated Cost	Time Frame
Improve Deanery Calendar entries	Establish better communication with Bulletin Editors and Deanery calendar. Forward letter on how and what to submit to Deanery Calendar.			9.16 - 6.17
Communicate successes of local parish groups	Publish to website.			9.16 - 6.17
Increase awareness of Sacraments at all parishes within Deanery. Include Mass Times, Reconciliation and Adoration. Include Advent and Lenten activities.	Ensure all times and locations are on Deanery website.			9.16 - 6.17
Increase awareness of Sacramental Preparations within Deanery – Baptism and Marriage	Ensure all times and locations are on Deanery website.			9.16 - 6.17
Share Information on Liturgical Events – Divine Mercy, Our Lady of Guadalupe, Deanery Reconciliation Services	Ensure all times and locations are on Deanery website			9.16 - 6.17
Scripture Studies	Publish all parish locations and times. Ensure a warm welcome to all Deanery parishioners.			9.16 - 6.17
Facilitate sharing of pastoral plans of parishes in our Deanery.	Publish all plans on deanery website			9.16 - 6.17



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Communication Tools

Deanery Calendar

The Deanery Calendar lists all of the collaborative events that are going on in our deanery and also special events that occur on a seasonal basis.

Where to Find It

Every parish has a page on their website displaying it. The Deanery Website also has a copy.

How to Submit Information to the Deanery Calendar

Information for collaborative events for the Deanery Calendar can be submitted at any time by sending it to easterndupagedeanery@gmail.com.

A collaborative event is defined as one in which at least two or more parishes are hosting it together. It is not intended for initiatives that one parish, alone, is hosting.

We will do our best to include all of the Deanery activities, but during our busiest months we may not be able to post information for individual events. Collaborative events hosted by at least two parishes will be given priority.

Deanery Website

Our website provides:

- a central location for Deanery information that parishes can link to;
- a venue for registration for our Deanery-wide events;
- a copy of our Deanery Directory;
- multiple links to other Deanery information sources such as our Facebook page.

Where to Find It

Go to our website address at www.easterndupagedeanery.org. Submit items to easterndupagedeanery@gmail.com.

Deanery Parish Bulletin Entries

Generally, bulletin notices are created monthly for use in parish bulletins to keep our efforts top-of-mind with our parishioners. We plan to send them towards the beginning of each month and each parish is asked to place it in their parish bulletin as soon as possible. This messaging is intended for those who do not use computers on a regular basis and to keep our message top-of-mind.

How to Submit Information to the All Parish Bulletins in Our Deanery

Information for collaborative events for the Deanery parish bulletins can be submitted at any time by sending it to easterndupagedeanery@gmail.com.



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Meeting Calendar

All Meetings are scheduled for 7:00 p.m. until 9:00 p.m.

Ascension of Our Lord Parish is in Oakbrook Terrace at 15314 Summit Avenue

Mary Queen of Heaven Parish is in Elmhurst at 426 N West Avenue

DAY	DATE	LOCATION
Thursday	September 1, 2016	Ascension
Wednesday	October 5, 2016	Ascension
Thursday	November 3, 2016	Mary Queen
Wednesday	January 4, 2017	Ascension
Thursday	February 2, 2017	Mary Queen
Thursday	March 2, 2017	Mary Queen
Wednesday	April 5, 2017	Ascension
Wednesday	May 3, 2017	Ascension

SAVE THE DATE



WHAT: “10 Ways to Love Your Sweetheart”

Sponsored by: Marriage Enrichment Ministry

WHEN: Friday, October 7, 2016

7:00 pm to 10:00 pm

WHERE: St. Pius X Parish - Martha Room

1025 E. Madison Street, Lombard, IL 60148



Come join us to learn how to “read” your spouse’s mind and other ways to Love your Sweetheart!

\$20.00 per couple – wine & cheese included

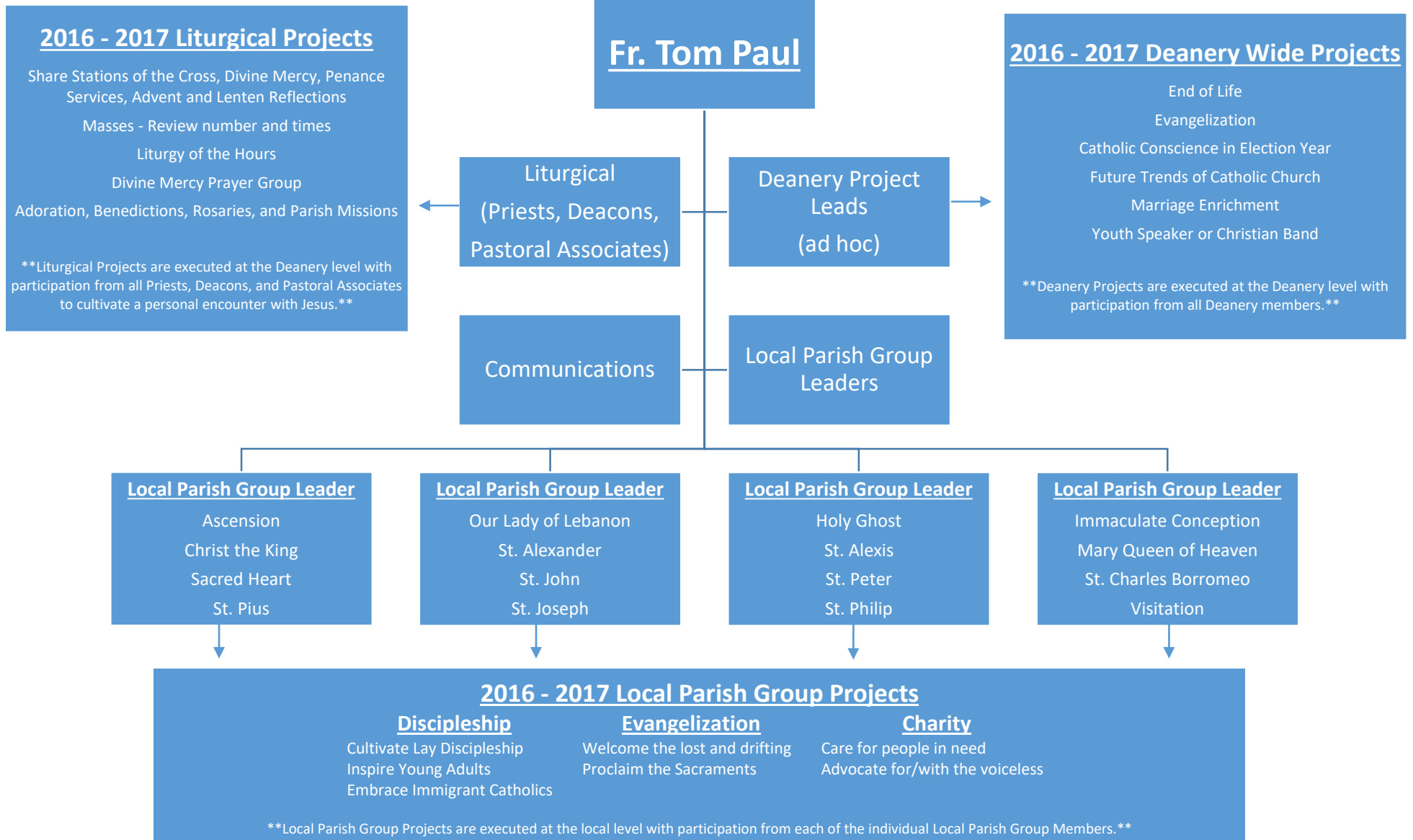
Registration and prepayment required. Send check payable to MEM at 425 S. Main Street, Lombard, IL 60148 include name, phone number & email

For more information contact EasternDuPageMEM@gmail.com



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Structure





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2015-2016 Local Parish Group Projects

DISCIPLESHIP

Cultivate Lay Discipleship

- Knights of Columbus, St. Vincent DePaul, Catholic Charities
- Council of Catholic Women – Combine special projects, speakers, retreats
- Start a Men's Group (Men's Ministry)

Inspire Young Adults

- Youth Ministry - consider sharing a youth minister and events between parishes
- Support Catholic Schools
- Vacation Bible Study – Totus Tuus
- Teen Bible Study
- Promote Vocations
- RE - Confirmation and First Eucharist Retreats - combine students from local parish group parishes
- RE - Implement Sacramental Preparation of Older Children (7-17) by local parish group

Embrace Immigrant Catholics

- Hispanic Bible Study
- Collaborate RCIA – Offer programs in Spanish throughout the year
- Marriage Prep for Spanish speakers
- Baptism Prep for Spanish speakers
- ESL and GED Tutoring
- Citizenship Classes
- Employment Ministry

EVANGELIZATION

Welcome the lost and drifting – Renew the Faith

- Alpha Program (Becoming Catholic Again)
- Christ Renews His Parish (CHRP) Program
- Combine Parish Missions
- Men and Women Adult Bible Study – Participate as local parish group and offer Morning, Evening Sessions
- Men and Women Retreats – Participate as a local parish group
- Book Discussion Group - Participate as a local parish group
- Bereavement Support Group - Participate as a local parish group
- Eucharist for the Homebound – As a local parish group offer more daily opportunities
- Cursillo Program through Diocese - Supply information and encourage participation
- Field Advocates for Annulments.

Proclaim the Sacraments

- Collaborate RCIA – Offer programs throughout the year
- Collaborate Baptism Prep
- Sacramental Prep for Marriage - offer one day pre-marriage workshops as a local parish group
- Sacramental Prep for Marriage - offer program for cohabitating couples and those in civil marriages
- SPRED Programs and Special Needs Mass for parents and students

CHARITY

Care for people in need

- Transitional Housing – Support a unit with Catholic Charities
- PADS – Become a site
- Casserole Project
- Support Walk in Ministries in our Deanery
- Catholic Charities Mobile Food Pantry – Provide volunteers, Sponsor a Pantry visit
- Parish Garden Ministry
- Northern Illinois Food Bank – local parish group volunteer groups
- Daybreak Shelter, Hope House – Volunteer activities and projects
- Be a Church Liaison and connect your church to CareNet
- Employment Ministry

Advocate for and with the voiceless

- Nursing Home Coverage - visits and communion to residents
- Hospital Coverage visits and communion to patients
- Pro Life Prayer Groups, Pro Life Speakers
- End of Life Issues - Sponsor informational speakers



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Local Parish Group Responsibilities

Local Parish Group Leader

- Develop an agenda for all monthly local parish group meetings.
- Encourage participation by all local parish group members.
- Provide guidance in seeking new information and research that will further the goals of the local parish group and the steering committee.
- Ensure that the local parish group action plan is updated on a monthly basis and that progress is being made towards reaching the goals of the local parish group and the steering committee.
- Assign action items each month to group members.
- Maintain contact information for all members of the local parish group.
- Serve as a liaison to the communications committee.
- Ensure that positive communication is being made to each parish in the local parish group.
- Remind group members to keep Pastors informed and obtain approval as appropriate.

Local Parish Group Note Taker/Recorder

- Develop and maintain all local parish group meeting notes.
- Ensure that all local parish group meeting notes are submitted in a timely manner. Send to: **mmadsen72@gmail.com**. Please make sure group information, time, date, attendance, and action items are included in the minutes.
- As a guideline, meeting notes should be completed within a week after each monthly meeting.

Local Parish Group Members

- Review all relevant material before monthly meetings.
- Attend and participate in all monthly meetings.
- Support the efforts of the Group Leader and carry out individual action items assigned to you by the agreed deadline.
- Actively recruit new members to the group.
- Pay attention to Diocesan activities that may affect the committee's work.
- Work as part of the local parish group to ensure that the recommendations are in keeping with the mission and goals of the Deanery Steering Committee.
- Establish positive communication with your parishioners and your parish leadership regarding collaboration and our group's activities.
- Keep your Pastor informed and obtain approvals as appropriate.